

## Werk

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# **LIBER Division for Library Administration and Management**

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An ad hoc board drafted a paper regarding the division's aims. During a meeting in the context of LIBER's next Annual General Meeting in Leuven/Louvain these aims will be discussed with the members of the division. Thereafter a programme of action for the following two to three years shall be drawn up. This meeting takes place on Tuesday, 4 July, at 10 o'clock. All members of the Division for Library Administration are cordially invited to take part.

## **Aims of the Division (draft)**

### **1. Basic Aims and Responsibilities**

The Division for Library Administration and Management wants

- to familiarise the library directors and their deputies with new developments in library management.
- to inform the managerial staff (e.g. Departmental Heads) of the basics of library administration.
- to promote the exchange and comparison between the various methods of administration and management in European countries.
- to take particularly into consideration the needs of the libraries in Eastern Europe which in part have a special need for know how.
- as a matter of principle to further the personal exchange of experience between librarians in leading positions across political, linguistic and cultural borders.

## **2. Main Issues**

(During the LIBER Annual General Assembly 1995, the needs and wishes of the members are to be recorded in a pre-conference. As a result, the following list of issues can be supplemented or new priorities added.)

### **a) Current Issues (First Priority)**

- efficiency measurement
- quality management
- possibilities or limits of the New Public Management
- marketing strategies for library services and products
- lean management: change of values in professional life; the importance of the human potential
- staff management (selection, assessment, training and further education of members of staff, styles of leadership, communication)
- the research library in the electronic information age - implications for the library manager
- planning and development of services

### **b) General Issues (Second Priority)**

- communication and improvement of the instruments of business management of libraries (e.g. comparative library statistics and performance control)
- fund raising
- training and continuation training: increased demand for bordercrossing possibilities with mutual acceptance of training; common contents: curricula

## **3. Methods of Communication**

As the target groups are leading librarians and heads of departments who have several years of professional experience, one can assume that they intend to participate actively and will welcome an exchange of experiences. Therefore, the prevailing method of communication chosen will be workshops with plenty of opportunity for an exchange of experiences. Brief reports should be of an introductory nature. In order to clarify the needs, consultations of all registered

members of the Division for Library Management and Administration are to take place in 1995 and later on at regular intervals.

#### 4. Links to other Groups

Regular contact with the Library Architecture Group.

##### Members of the ad hoc board are:

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